



# AUSTRALIAN RUGBY LEAGUE REFEREES' ASSOCIATION INC

## POLICY DOCUMENT 3.01

### *Certificates of Appreciation*

Date Approved by the Board:	28/10/2000	Date Issued:	30/11/2000
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#### 1. OBJECTIVE

To provide policy and procedures associated with recognising individuals and organisations who make an exceptional contribution towards the Association achieving its stated objectives

#### 2. SCOPE

The award is deemed appropriate for:-

- Members of State and Affiliated Associations with lengthy service records, that have not been awarded Life Membership of the A.R.L.R.A. and/or
- Individuals and organisations who have contributed to the Association's well-being and to the benefit of its members and/or
- Committee members and delegates who have rendered loyal and dedicated service over and above that normally required.

#### 3. PROCEDURES

##### 3.1 The Certificate

The Promotions Committee develops the Certificate of Appreciation and performs an ongoing evaluation of its appropriateness.

##### 3.2 Nominations for the award

The CEO on a regular basis, communicates with State and Affiliated Associations providing details and requesting nominations for the award.

Nominations can be made by individuals (through their Association), Committee Members (through their Chairman), A.R.L.R.A. Directors or State and Affiliated Associations.

Nominations, together with a supporting statement can be submitted to the CEO at any time during the year.

##### 3.3 Awarding of Certificates

The awarding of these Certificates is at the sole discretion of the Board.

The determination of nominations shall be a Board Meeting agenda item.

Certificates will be presented at the AGM, Affiliate/Board Meetings, by post or by other means deemed appropriate by the Board.