



# AUSTRALIAN RUGBY LEAGUE REFEREES' ASSOCIATION INC

## POLICY DOCUMENT 8.07

### ***Communication Protocol***

Date Approved by the Board: 17/2/2000      Date Issued: 6/3/2000

#### **1. OBJECTIVE**

To provide policy and procedures associated with the protocol of communication between individual members and Affiliated Associations with The Board of Directors of the Australian Rugby League Referees Association

#### **2. SCOPE**

In general, Affiliated Associations should make contact with the Board of the A.R.L.R.A. through their State Association.

Communication from the A.R.L.R.A. to its members will be sent direct to State and other Affiliated Association Secretaries.

Directors may be contacted direct but on each occasion copies of correspondence should be forwarded to the appropriate State Association and the CEO of the A.R.L.R.A.

The Association Website, Newsletter and email facilities will be utilised where necessary to communicate with individual members

#### **3. PROCEDURES**

##### **3.1 Referring of matters to Board**

All matters to be referred to the Board, including reports from Directors, must be directed to the CEO who will format the details in a "Report To The Board".

The CEO will include any Reports To The Board on the Agenda for the next available Board Meeting.

##### **3.2 Communication of Board Decisions**

Where necessary the relevant decision of the Board in relation to a Report To The Board will be communicated to the originator of the report by the CEO. Details of the decision will also be communicated to State and Affiliated Associations where considered necessary